

# Now Hiring

## Pipe Fitter I



### Summary

This position performs, assists in, and directs plant pipe maintenance and construction

### Principal Working Relationships

- Supervisor Campaign: Machine Shop Supervisor or other assigned supervisor
- Supervisor Inter-Campaign: Machine Shop Supervisor or other assigned supervisor
- Others: Director of Operation and Maintenance, Production Manager, Maintenance Manager, Shift Supervisor, other Maintenance and Operating Personnel

### Essential Job Duties

- The Pipefitter 1 takes the top lead role as the top-ranking member on the pipe crew and in addition is involved in preventative and maintenance on, installation of, and identifying and repairing problems on the following types of equipment:
  - ▶ Piping, Valves and Fittings
  - ▶ Sprinkler Systems
  - ▶ Hot water
  - ▶ Steam
  - ▶ Heating
  - ▶ Cooling
  - ▶ Lubricating
  - ▶ Fabricating
  - ▶ Hydraulic
  - ▶ Pipe Layouts
  - ▶ Lubricating
  - ▶ Pipe Supports
  - ▶ Industrial production and process systems
- The Pipefitter 1 takes a lead role as the top-ranking pipe crew member on the pipe crew and in addition to performing and assisting in plant maintenance and construction, is expected to be able to lead and teach other maintenance personnel. He/she will also ensure workmanship and quality of all work meets or exceeds Minn-Dak's standards.
- Create and complete service calls, hot work permits, food safety checklists and reports as required.
- Use people, time, equipment, and materials in the most efficient manner.
- Fills in for their supervisor in hers or his absence
- Reports mechanical, electrical, instrumentation, environmental, food safety, feed safety, and operational problems, and unsafe conditions to supervisor.
- Assist in monitoring and controlling the morale and discipline of maintenance personnel.
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and programs.
- Follows management instructions and all written procedures.
- Good attendance, safety, disciplinary, and overall employment records
- Other duties as required by the business.

### Qualifications

- High school education or equivalent.
  - Understanding of basic process operations, sugar loading and shipping processes.
  - Should be motivated, willing, enthusiastic, and promotable.
  - Good attendance, safety, disciplinary, and overall employment records.
  - Ability to communicate and work cohesively with others.
  - Demonstrated leadership qualities.
  - Organized with excellent time management skills.
  - Ability to communicate effectively with employees at all levels.
  - Must be able to pass a 6G 6" pipe bend test.
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**Competencies and skill set required to do the job well**

- Demonstrated proficiency in, or applied knowledge of the following:
  - Identification and working with metals
  - Basic arc welding
  - Identification and working with non-metals
  - Read and comprehend blueprints, schematics & instructions
  - Hand and power tools
  
- Proficiency in, or applied knowledge of the following are desired:
  - Gas welding and brazing
  - Plasma cutting
  - Basic steam plant operations
  - Hydraulics
  - Heating, ventilating, and air conditioning systems
  - Pneumatics
  - Basic machine shop
  - Construction
  - Coatings and painting
  - Rigging
  - Pipe Lifting
  - Arc welding
  - Hot Tapping
  - Work planning and setup
  - Blueprint reading
  - Piping systems
  - Flame cutting
  - Basic electricity
  - Computerized Maintenance Management System
  - Microsoft Excel and Word
- Organized with excellent time management skills
- Ability to communicate effectively with employees at all levels

**Physical Demands and Expectations**

- Able to stand or walk on concrete floors for an entire eight-hour shift if necessary
- Able to bend and lift – 20 to 100 pounds
- Able to climb stairs
- Able to work in temperature extremes (cold and hot)
- Able to work in noisy and dusty conditions
- Able to work overtime as required
- Able to work on rotating shifts up to six days per week. A normal shift will consist of eight hours with a scheduled sixth day every four weeks
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**Minn-Dak Farmers Cooperative**

Attn: Susie • 7525 Red River Road • Wahpeton, ND 58075

Email: [jobs@mdf.coop](mailto:jobs@mdf.coop) or [sbitner@mdf.coop](mailto:sbitner@mdf.coop)

Phone: 701.671.7777

[www.mdf.coop/careers](http://www.mdf.coop/careers)

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# APPLICATION FOR EMPLOYMENT

**We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.**

**Minn-Dak Farmers Cooperative is a drug-free workplace. All new hires must pass a pre-employment drug screen and background check.**



How Did You Learn About Us?

- |                                            |                                         |
|--------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Advertisement     | <input type="checkbox"/> Relative _____ |
| <input type="checkbox"/> Employment Agency | <input type="checkbox"/> Friend _____   |
| <input type="checkbox"/> Employee Referral | <input type="checkbox"/> Other _____    |

FOR OFFICE USE ONLY

Form 8850 filled out:

☐ Yes ☐ No

Follow up needed:

☐ Yes ☐ No

Date: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street City ST Zip

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Best time to contact you at home is: \_\_\_\_\_ ☐ AM ☐ PM

If you are over 18 years of age, are you authorized to work in the United States? ☐ Yes ☐ No

Have you ever filed an application with us before? ☐ Yes ☐ No

If yes, when? \_\_\_\_\_

Have you ever been employed with us before? ☐ Yes ☐ No

If yes, when and who was your supervisor? \_\_\_\_\_

Can you travel if a job requires it? ☐ Yes ☐ No

Date available to start work: \_\_\_\_\_

What is your desired salary? \_\_\_\_\_

Are you available to work: ☐ Rotating shifts ☐ Full Time ☐ Campaign (appx Sept-May) ☐ Harvest (appx Sept-Oct)

Have you ever been convicted of a felony? ☐ Yes ☐ No

*(A criminal record does not constitute an automatic bar to employment and will be considered only as it relates to the job in question.)*

## EDUCATION

|                       | Name and Address of School | Course of Study | Years Completed | Diploma/Degree |
|-----------------------|----------------------------|-----------------|-----------------|----------------|
| High School or GED    |                            |                 |                 |                |
| Undergraduate College |                            |                 |                 |                |
| Graduate Professional |                            |                 |                 |                |
| Other (Specify)       |                            |                 |                 |                |

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

Describe any job-related training received in the United States military:

## REFERENCES

|       |          |        |
|-------|----------|--------|
| Name: | Address: | Phone: |
|       |          |        |
| Name: | Address: | Phone: |
|       |          |        |
| Name: | Address: | Phone: |
|       |          |        |

## EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status. Include resume if available.

|                                              |                       |                 |
|----------------------------------------------|-----------------------|-----------------|
| <b>Employer Information</b><br>Company Name: | <b>Dates Employed</b> | Work Performed: |
| Address:                                     | From:                 |                 |
| Telephone Number:                            | To:                   |                 |
| Job Title:                                   | <b>Salary</b>         |                 |
| Supervisor:                                  | Starting:             |                 |
| Reason for leaving:                          | Ending:               |                 |
| <b>Employer Information</b><br>Company Name: | <b>Dates Employed</b> | Work Performed: |
| Address:                                     | From:                 |                 |
| Telephone Number:                            | To:                   |                 |
| Job Title:                                   | <b>Salary</b>         |                 |
| Supervisor:                                  | Starting:             |                 |
| Reason for leaving:                          | Ending:               |                 |
| <b>Employer Information</b><br>Company Name: | <b>Dates Employed</b> | Work Performed: |
| Address:                                     | From:                 |                 |
| Telephone Number:                            | To:                   |                 |
| Job Title:                                   | <b>Salary</b>         |                 |
| Supervisor:                                  | Starting:             |                 |
| Reason for leaving:                          | Ending:               |                 |

## AUTHORIZATION AND RELEASE

I authorize Minn-Dak Farmers Cooperative to contact any prior employers or references listed and release them and you from any liability arising from disclosures of information concerning my past employment history.

## APPLICANT'S STATEMENT

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision and that the Employer will use the information provided to make the best employment decision. This application for employment shall be considered active for a period of time not to exceed one year. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I accept and will follow all policies, procedures and rules of the Employer. I understand that false or misleading information given in my application or interview may result in discharge

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Signature of Applicant

Date

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**Please help us understand you better by answering these questions.**

**It's important that you answer the questions honestly, so that we can accurately assess your fit with the job you may be considered for and the organization. Please be aware that your answers may be verified during your interview or during reference checks.**

Why are you seeking employment with Minn-Dak Farmers Cooperative?

Have you been terminated from a job in the last five years? ☐ Yes ☐ No

Have you ever received a disciplinary action for attendance or other issue?

Attendance ☐ Yes ☐ No

Other Issue ☐ Yes ☐ No

If yes, please explain

What is the ultimate position you would like to obtain at MDFC?

Do you consider yourself a hard-worker and a team player? ☐ Yes ☐ No Why?

What makes you the best candidate for a job at Minn-Dak Farmers Cooperative and how would the company benefit from hiring you?